

Present: Steve Beebe, Jill Bland, Mary Gustas, Becky Lussier-Tardy, Shawn Premer, Ann Woolley

Guests: Andy Kline (WMU), Deb Miller (KRESA)

Absent: Matt Alves, Dave Campbell, Dave Felicijan, Scott Headley, Luke Kujacznski, Russell Lauderdale, Ron Plaisier, Houssam Toutanji, Beth Washington

KVCC: Rachel Bair, Craig Jbara, Kate Miller, Kara Protz-Sanders, Tom Sutton, Michael Gettle

1. Acceptance of Agenda
 - a. The agenda was accepted as written.
2. Approval of Minutes
 - a. The Minutes of the April 20, 2018 meeting were approved as written.
3. Brief Program Updates
 - a. Craig Jbara reported the following Career and Continuing Education updates:
 - i. Collaboration among departments leads to creative and relevant programs
 - ii. Career and Continuing Education has been focused on offering programs that emphasize community enrichment and outreach
 - iii. The next Momentum program is scheduled for Fall 2018
 - iv. Discussion of KV Focus insert showing the roster of Fall 2018 classes
 1. Programming for the Fall 2018 calendar has more adult-oriented classes in contrast to our summer schedule, which is more focused on kids classes and kids summer camps
 - b. Kate Miller presented the following Corporate Training updates:
 - i. Corporate Training had a successful year, achieving over \$400K in revenue, the highest amount since 2009
 - ii. Michigan New Jobs Training: 500k has been allocated by the State of Michigan to allow companies who are growing reimbursement for education and
 - iii. Discussion of an upcoming Intellectual Property training from Michelson IP
 - iv. Discussion of rebranding and website redesign
 - v. Discussion of the Going Pro Talent Fund, formerly STTF and the potential of including more soft skill or frontline leadership training
 - c. Tom Sutton discussed the following Technical Training Services items:
 - i. Positive report in staffing
 1. New hire for WTTA instructor Will McCorkle
 2. Posted position for a new Safety at Heights trainer
 3. Staff have selected some self-development courses
 - ii. Dates have been set for the Telecommunication Tower Technician Exams



- iii. The Electricity Labs have been completely overhauled
 - iv. Capital requests have been placed based on future industry needs
 - 1. 7-axis painting robot
 - 2. Converting machine repair robot into a welding robot
 - v. Current Wind Turbine Technician Academy has 11 seats filled plus the new instructor, Will McCorkle.
 - 1. Already half full for January's Academy and taking applications for July 2019 Academy
 - vi. Just returned from a trip to Washington D.C. for a Business Support Services conference
 - vii. Currently working to expand the Business Consulting Services
 - viii. ENSA completed their ISO 9000 audit and we received a score of 100% compliance
 - 1. Moving the training department into ISO 9001
 - 2. New ISO for competency-based training in the next 3 years
 - 3. Discussion of how ISO might relate to local businesses
 - ix. Discussion of the success of the WTTA program and how it is the #1 growth and in-demand job in the country
- d. Rachel Bair discussed the following Food Innovation Center items:
- i. Brief overview of leadership changes, including inheriting half of Vivien McCurdy's curriculum
 - ii. KVCC's Innovative Thinking Grant allowed some full-time hiring
 - iii. Valley Hub
 - 1. This has been supporting local businesses by purchasing produce from local farms and sourcing it out to other local businesses
 - 2. Great partnership with Bronson hospital
 - 3. The incentive for utilizing Valley Hub is the increasing consumer demand for local produce and for businesses such as Bronson, there's a cost incentive since it is cheaper and more efficient
 - iv. Working to improve employment retention with the main barrier being wages
 - v. Working to improve the record-keeping system
 - vi. Food Safety Modernization Act is going into place. However the agency's that are tasked with enforcement are underfunded therefore there is a struggle to get grower's and farmer's to follow the new regulations
 - 1. Discussion of the multiple food recalls from the Michigan Department of Agriculture
 - 2. Discussion of Gluten-free as a trend vs. medical necessity such as Celiac disease
 - vii. Educational Programs
 - 1. The FIC's agriculture department has an important place in the Culinary Degree program.
 - 2. Rolling out enrichment and self-sufficient programs that have been very popular such as Urban Homesteading, Beekeeping, etc.
 - a. Researching the creation of a certification program to bundle together these Self Sufficiency and Community Resilience classes. These could be used to enhance resumes

- as well as give people a plan for future retirement
3. Partnering with the University of Vermont's distance learning center for a Food Hub Academy Management program
 - e. Craig Jbara reported the following Law Enforcement Training Center updates:
 - i. There have been some staff changes within this department. Victor Ledbetter has been hired as the new Director.
 - ii. In the last 2 Police Academies, 100% of students graduated and gained employment.
 4. Craig Jbara discussed organizational items
 - a. The organization objective to operate in a self-sustainable mode reached 80% coverage of salaries and expenses for 2017-2018 – on a budget that was set at 68%.
 - b. In 2017-2018, process changes occurred to capture non-credit program data enabling consistent and aligned reporting with the CC Benchmark submission.
 5. Michael Gettle, Director of Advanced Technical Training, presented a brief status update on the MAT² program
 - a. Start date September 4th - this is an apprenticeship program where students alternate between classroom instruction and on-the-job training. The students will gain the necessary hands-on skills and real-world experiences for them to become a successful and productive member of the skilled workforce.
 6. General Discussion
 - a. Bioengineering coming to Western Michigan University in fall of 2019 and there need for space to house the program. 2-3 year plan for it to be its own department
 - b. Presentation of plaque to Jill Bland to thank her for her service to the Advisory Board Committee. Carla Sones, who is in charge of the Heads Up Leadership Business program, was nominated to replace Jill on the Advisory Board.

Next Meeting: Friday October 05, 2018, 7:30 – 9:00 a.m.
Kalamazoo Valley Groves Campus
7107 Elm Valley Drive
Kalamazoo MI 49009

